Coventry, Solihull and Warwickshire
County School Games
WINTER MULTI SPORT
Table Tennis Year 9, 10, 11

Congratulations on being selected to represent your School Sport Partnership at the County School Games Winter Multi Sport event in the Year 9/10/11 Table Tennis. Selection was made by your local School Games Organiser, either by winning an area inter school competition or by an alternative selection process. The event details are as follows:

- **Table Tennis – Year 9 - 11**

**Will take place on:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Venue</th>
<th>Parking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday 1st April 2020</td>
<td>John Henry Newman College, Chelmsley Road, Chelmsley Wood, Birmingham, B37 5GA</td>
<td>Free Parking</td>
</tr>
</tbody>
</table>

**Competition Information and Timing**

<table>
<thead>
<tr>
<th>Arrival and Registration:</th>
<th>12pm (noon) John Henry Newman College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Competitions:</td>
<td>Year 9/10/11 Table Tennis – JHN Sports Hall</td>
</tr>
<tr>
<td>Departure:</td>
<td>2.30pm</td>
</tr>
</tbody>
</table>

Please do not invite spectators to this event, please make your parents aware of this. Due to safeguarding on school sites we cannot accommodate the movement of additional adults. You will be requested to provide information on adults attending from each school, including parents who are helping in a supervisory capacity. Once you have completed your online registration we will send out an ‘adult registration form’ for you to complete & bring with you on the day.

**Duty of Care**

Please note that the duty of care for your pupils remains with the school both on the journey to and from the venue and during the competition.

The competition organisers have put all the necessary Safeguarding and Health & Safety regulations in place to make this a safe competition for all. Please make yourself familiar with the Welfare Plan and Risk Assessment. These documents are available by visiting [www.thinkactive.org/school-games-2/](http://www.thinkactive.org/school-games-2/)

**Media Consent**

Filming, photography and digital images will be taken at the event which may include your pupils. These images may appear in the media, printed publications, promotional materials and on websites. It is the schools responsibility to ensure media consent has been gained from parents. Please use the media consent form below.

On registration at the event please collect COLOURED wristbands for pupils who have NOT been given media consent. Teaching staff / team leaders will be responsible for ensuring that the correct children receive the coloured wristband.
Pupil Information
Pupils will need to arrive ready to compete in their sports competition, wearing their coloured t-shirt which will be distributed by your School Games Organiser. Please ensure participants wear appropriate footwear and clothing for their sport. Please bring layers and waterproofs if your competition is outside.

What you need to do
- Confirm your attendance to this event with your School Games Organiser
- **If you have not already done so, please register on survey monkey:** [https://www.surveymonkey.co.uk/r/CSWSG2020Winter](https://www.surveymonkey.co.uk/r/CSWSG2020Winter) **failure to do so may effect participation on the day.**
- Go to [www.thinkactive.org/school-games-2/](http://www.thinkactive.org/school-games-2/) for all associated information including:
  - Competition Formats
  - Welfare Plan, Photo Consent and Risk Assessments
  - Team Sheets (if appropriate)

On behalf of the School Games Organisers and Think Active I would like to congratulate you once again on being invited to compete at the County School Games finals. We look forward to welcoming you on the day and hope you have an enjoyable and positive experience.

Best Regards

Tracey Freer

CSW School Games Coordinator
Think Active
Media Consent Form

Think Active (previously CSW Sport) is responsible for delivering the County School Games Events and recognise the need to ensure the welfare and safety of all young people in sport.

In accordance with the Think Active Safeguarding and Protecting Young People Policy, we will not permit close up photographs, videos or other images of young people to be taken without the consent of the parent/carer.

Think Active and Event Staff would like to take photographs and digital images of the activity, which may include your child/young person, for promotional purposes.

These images/footage may appear in printed publications, promotional materials, on our and related websites and on social media accounts, including Twitter and Facebook. To comply with the Data Protection Act 1998, we need your permission before we take any images of your child/young person.

At various times in the competitions, the media team will take wide angle, more general photos and video footage, particularly at the opening and closing ceremonies.

Activity Information (To be completed by staff):

<table>
<thead>
<tr>
<th>Activity Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity Venue:</td>
</tr>
<tr>
<td>Activity/Sport:</td>
</tr>
<tr>
<td>Activity Description: County School Games Event</td>
</tr>
</tbody>
</table>

Consent (To be completed by Parent/Carer):

I have read and understood the conditions of use included on this document.

I do not give consent……………………………… Please tick appropriate box

I give consent……………………………… Please tick appropriate box

to the photographing/videoing and publication of images of my child. I confirm that I am legally entitled to give this consent. Think Active can use my child’s image as indicated above.

Signature …………………………………………………………………………………… (Parent/Carer)

Date: ………………………………………